

# Wragby Parish Council

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To All Councillors

You are summoned to a Meeting of Wragby Parish Council to be held on Monday 15<sup>th</sup> June 2020 at 7.15pm.

Under the Local Authorities (Coronavirus) (Flexibility of Local Authority Meeting) (England) Regulations 2020, this meeting will be held by video conference.

The business to be dealt with at the meeting is listed in the agenda. Prior to the start of the meeting, time will be allowed for informal discussion between members of the public and the Council. Any relevant matters could, if necessary, become agenda items at a future meeting.

To join the meeting

<https://us02web.zoom.us/j/5958197827?pwd=TGHuYTdoc3h3NzdjRkVSb2JzaVBVdz09>

Meeting ID: 595 819 7827

Password: WPC061520

*Linda Blankley*

Clerk to Wragby Parish Council

8<sup>th</sup> day of June 2020

## AGENDA

1. Welcome from the Chairman.
2. Apologies for absence
3. To consider enquiries for co-option to the three vacancies of the council.
4. To receive and approve the notes of the Extraordinary Meeting held on 19<sup>th</sup> March 2020. (circulated electronically) as the minutes.
5. To receive the Clerk's report on any matters outstanding from last Meeting (attached)
6. To receive the Clerk's update on correspondence received since the last Meeting (attached)
7. To receive an update on Planning Matters since the last Meeting
  - a. S/216/00335/19 Land to south of Horncastle Road to be considered at ELDC Planning Committee meeting 11<sup>th</sup> June 2020. Officer recommends approval with conditions.

8. Annual Return  
Council to note / approve as necessary
  - a. To receive and note the completed Annual Internal Audit Report 2019/20 (Page 3) of the Annual Governance and Accountability Statement (AGAR).
  - b. Section 1 Annual Governance Statement of the Annual Governance and Accountability Return (AGAR) for 2019-20 to be approved by vote of the council and signed by the Chairman and Clerk of the meeting.
  - c. Section 2 Accounting Statements of the Annual Governance and Accountability Return (AGAR) for 2019-20 to be approved by vote of the council and signed by the Chairman of the meeting. These having already been signed by the RFO.
  - d. To note the issue of the Notice of Public Rights and Publication of Unaudited Annual Governance & Accountability Return following the approval of the AGAR from 22<sup>nd</sup> June to 31<sup>st</sup> July.
  - e. To note that following completion with minute numbers as required and 'wet' signatures obtained, Clerk to despatch the Annual Return electronically to the External Auditors.
9. Governance
  - a. To resolve to extend the powers delegated to the Clerk and Chairman, and cancellation of meetings as per minute number 245 (2019/20) for the continuation of Council functionality until such time as directed by Government that physical meetings can be resumed. (attached)
  - b. To approve actions taken under delegated powers (attached listing)
10. Budgetary Control  
To receive financial reports and variance to budgets to 31/05/2020 (attached)
11. To receive an update from the Staff Recruitment Panel regarding the vacancy for Clerk.
12. To receive an update on the Community Aid scheme created / hosted by the Parish Council and resolve on any further action required.
13. To consider items for the next Council Meeting