

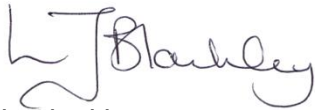
Wragby Parish Council

3 Longdales Place
Lincoln
Lincolnshire
LN2 2JZ
Tel: 01522 541499

Email: wragbyparishcouncil@hotmail.co.uk

To All Councillors

You are summoned to a Meeting of the Parish Council to be held on Monday 3rd February 2020 in the Annexe of Wragby Town Hall at 7.30pm. There will be a public forum from 7.15pm to 7.30pm when members of the public can ask questions or make a short statement. The public may also stay for the meeting that follows but may not take part. All are welcome to attend.



Linda Blankley
Clerk to Wragby Parish Council

Dated this day Monday 27th January 2020

AGENDA

1. Chairman's Welcome and Opening Remarks.
2. Apologies for absence.
3. To receive Councillors' Declarations of Interest in accordance with the Localism Act 2011.
4. To approve the Minutes of the Council Meeting held on 2nd December 2019 (Circulated).
5. To receive the Clerk's report on any matters outstanding from the last Council Meeting and resolve as necessary.
6. To receive the Clerk's update on correspondence received since the last Council Meeting
7. Co-option / Election
To receive a report from the Clerk regarding councillor vacancies
8. Annual Parish Meeting
To consider and resolve upon date and content of the Annual Parish Meeting 2020.
9. Parish website
LCC has informed WPC that it is upgrading parish websites that it hosts and will switch off existing at 30th April 2020. They are providing training to the relevant person at the Council and access to the new website in March / April.
10. Reports from Councillors and to resolve as necessary
 - a. Christmas Tree provision and lighting - Cllr Moorby

b. Emergency Planning Meeting - Thursday 9th February 2020 - Cllrs Calderbank and Watts

Community - to note / resolve as necessary

11. Road and Pedestrian Safety
 - a. To receive Reactive Speed Sign Data and resolve as required.
 - b. To consider updates / proposals re: Pedestrian/Road Safety in the Village.
12. Cemetery - to resolve as necessary
 - a. Burials / reservations / since the last meeting
 - b. Drainage issues at Cemetery - to consider taking remedial action to improve the surface water issues within the burial areas.
13. Trees
Council to receive update to tree safety report and resolve upon obtaining quotes for recommended works.
14. Assets
Council to receive report from the Clerk regarding condition checks and resolve as necessary.
15. VE75 Celebrations and Commemorations
To receive any proposals from members of public following release of information and confirm meeting to be held on 24th February 2020 at 7pm.
16. Outreach Post Office
Council to receive additional information received from Post Office regarding hosted outreach Post Office service and resolve as necessary.
17. Market Place Buildings
Councillors to consider a request to write to the owner of the Co-op building in the Market Place and request that action is taken to tidy / improve presentation of the building.

Housing & Planning - to note / resolve as necessary

18. Road Naming
Council to approved requested name or propose alternative.
 - a. New properties land to the rear of Ferndale, Bardney Road - proposed name Ferndale Close.

Finance and Governance - to note / resolve as necessary

19. Income and Expenditure
 - a. To consider and approve the Schedule of Payments
 - i. dated 27th January 2020
 - ii. dated 3rd February 2020
20. To receive Budget Monitoring Report as at 31st January 2020 (to follow)
21. Budget / Precept
To receive confirmation of submission of Precept Request to ELDC.
22. Bank Mandate
To receive an update re bank mandates.

23. Pensions Regulator
To note that confirmation has been received from Pensions Regulator that re-enrolment process is complete. The process will repeat in 3 years time.
24. Grants - To consider and resolve upon grant applications received
25. Training - To receive and resolve upon membership of LALC Training Scheme 20/21 at a cost of £125 plus VAT.
26. Internal Control Reviews update
 - a. To consider and resolve upon Internal Controls in place to provide assurance for Annual Return and Internal Auditor.
27. Confidential Items
To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the following matters:
 - a. Council to discuss and ensure suitable arrangements are in place for events of national importance. Officially sensitive guidance issued by NALC.
 - b. Update on confidential cemetery item (4th November 2019)
28. To consider items for the next Meeting
29. Dates of next Meetings: - Monday 2nd March 2020, 6th April 2020
30. Close of Meeting