

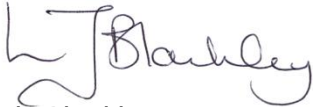
Wragby Parish Council

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To All Councillors

You are summoned to an Extraordinary Meeting of the Parish Council to be held on Monday 23rd March 2020 in the Annexe of Wragby Town Hall at 7.30pm. There will be a public forum from 7.15pm to 7.30pm when members of the public can ask questions or make a short statement. The public may also stay for the meeting that follows but may not take part. All are welcome to attend.



Linda Blankley
Clerk to Wragby Parish Council

Dated this day Tuesday 17th March 2020

AGENDA

1. Chairman's Welcome and Opening Remarks.
2. Apologies for absence.
3. To receive Councillors' Declarations of Interest in accordance with the Localism Act 2011.
4. To approve the Minutes of the Council Meeting held on 2nd March 2020 (Attached).
5. To receive the Clerk's report on any matters outstanding from the last Council Meeting and resolve as necessary.
6. To receive the Clerk's update on correspondence received since the last Council Meeting

7. Co-option / Election

To receive an application for councillor vacancy and resolve upon co-option to the council. This item may exclude members of the press and public on a vote by members.

8. Contingency Arrangements
Council to consider contingency arrangements and amendments to Standing Orders and Financial Regulations required to ensure that the council / cemetery can continue to function pending announcements of restrictions put in place by the government.
9. Staff Matters
To note that the Clerk has given intention to resign from her post (date pending satisfactory recruitment of replacement) due to impending relocation. Council to resolve upon appointment of a Personnel Panel and to delegate authority to such panel to deal with satisfactory recruitment of replacement.

Community - to note / resolve as necessary

10. Road and Pedestrian Safety
 - a. To receive Reactive Speed Sign Data and resolve as required (To follow)
 - b. To consider updates / proposals re: Pedestrian/Road Safety in the Village.

11. Cemetery - to resolve as necessary
 - a. Burials / reservations / since the last meeting
12. Work to Trees
 - a. Council to receive update to tree safety report and resolve as necessary.
13. VE75 Celebrations and Commemorations
To consider arrangements in place and approve requests for payment as required.

Housing & Planning - to note / resolve as necessary

14. Planning Applications
To discuss and resolve upon consultations received:
 - a. S/216/00459/20 - Planning Permission - Provision of parking and construction of a vehicular access - 2 VICTORIA STREET.

Finance and Governance - to note / resolve as necessary

15. Income and Expenditure
 - a. To receive and approve the Schedule of Payments
 - i. dated 23rd March 2020 (To follow)
16. Financial Reports
 - a. To receive Budget Monitoring Report as at 31st March 2020 (To follow)
 - b. To receive bank reconciliation statements and sign bank statements accordingly
 - c. To receive report from the internal auditor (review pending)
17. Internal Control Reviews update
 - a. To consider and resolve upon any Internal Controls outstanding.
18. To consider items for the next Meeting
19. Dates of next Meetings: - Monday 6th April 2020, Tuesday 21st April Annual Parish Meeting, 4th May Annual Parish Council Meeting (Election of Chairman etc)
20. Close of Meeting